

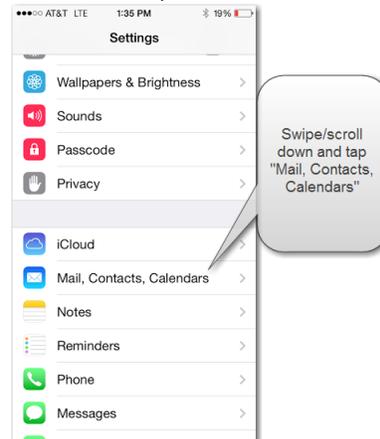
How to Sync Clear Choice Health Care Email to a Mobile Device

Setting up an iPhone or iPad with work email

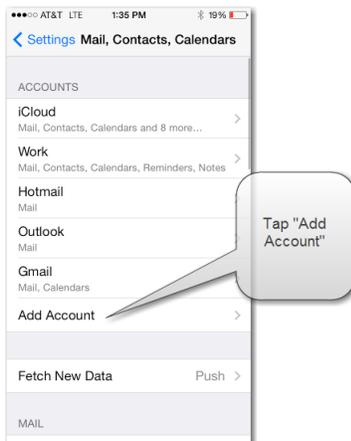
Step 1: Navigate to the “Settings” icon on your phone and tap it



Step 2: Scroll down and tap “Mail, Contacts, Calendars”



Step 3: Tap “Add Account”

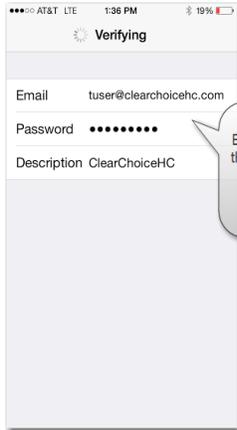


Step 4: Tap “Exchange”





Step 5: Enter your Clear Choice email address, password, and description of your choice



Enter your work email & the same password you use to log into your Cloud Desktop

Step 6: Enter server information as shown below



Fill in the fields with the information supplied in this doc. substituting your email and username.

Clear Choice Server name is **mailv066.os33.net**

Clear Choice Domain name is **v066**

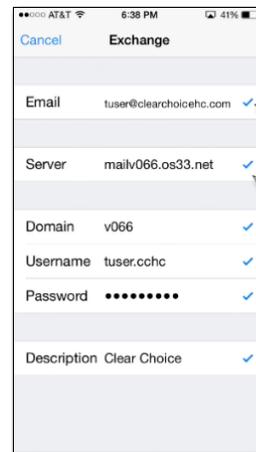
For your username, use the first part of your email address and add ".cchc" (example: tuser.cchc)

Step 7: After verifying your information, tap "Next" in the upper right



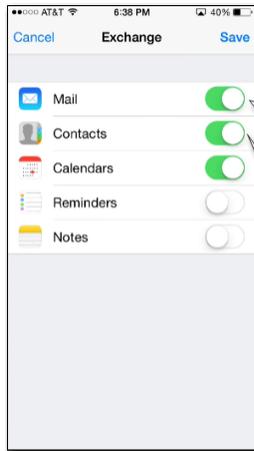
Tap "Next"

Step 8: See the blue checkmarks showing the information has been accepted



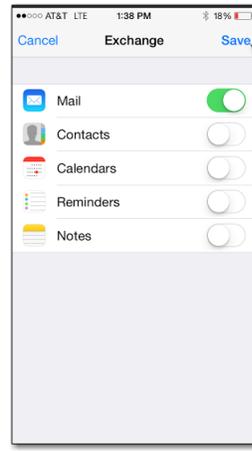
You will know your information has been accepted when you see the blue checkmarks

Step 9: Choose which information to sync to your iPhone



Typically you will want "Mail", "Contacts", and "Calendars" selected.

Step 10: Click "Save" in the upper right



Tap "Save" after turning off syncing on any specific item by touching it's corresponding button

